

CHECKLIST
Terminal M.A. DEGREE REQUIREMENTS
DEPARTMENT OF POLITICAL SCIENCE

(See Section III of Graduate Study in Political Science Brochure for additional details)
Fall 2005

Student: _____ **Faculty Adviser:** _____

This sheet is to be kept by the student and submitted to the Assistant to the DGS in April of each year.

I. Coursework

Students must pass 7 three-credit graduate courses. Three of these seven courses must cluster in one of the following political science subfields: *American, Comparative, IR, Methods* and *Theory*. Two graduate courses that constitute a secondary field must cluster in another of these subfields, or they may be from one of the approved departmental theme fields (see the PS Graduate Program Brochure for a list of approved theme fields). With the approval of the DGS, students may take up to 2 courses in other departments.

Field 1: _____

Field 2: _____

PS _____

PS _____

PS _____

PS _____

PS _____

Course #6 _____

Course #7 _____

Note: *The courses taken to meet the skills requirement in number II below may not be counted as one of these 7 required courses.*

II. Skills Requirement (Choose one option)

Option 1: 2 Methods Courses **and** Proficiency in 1 Foreign Language

(Methods courses taken outside of the department must be approved by the DGS)

1st Methods Course _____

2nd Methods Course _____, **OR** DGS Certification of non-Duke equivalents _____, **AND**

Foreign Language _____

How fulfilled: Two Courses _____

Non-Native English _____

DGS Certification _____

Option 2: *Two Foreign Languages*

Language 1 (and how fulfilled) _____

Language 2 (and how fulfilled) _____

(Over)

III. Research Requirement

Ungraded Research

Students must register for 3 hours of ungraded research in their 3rd and 4th semesters in the program. The third semester ungraded research hours should be spent developing a research proposal for the M.A. thesis. *Students must have a thesis proposal approved by their thesis committee by the end of their third semester in the program.* The fourth semester ungraded research hours should be spent writing the thesis.

M.A. Thesis

The M.A. thesis should demonstrate the student's ability to collect, interpret, and analyze pertinent material on a research problem. Ideally, the M.A. thesis will be a journal-style paper of approximately 30 to 50 pages. Students may choose to expand upon a seminar paper that is completed during the first three semesters of coursework to fulfill the thesis requirement. Students are required to pass an oral examination of the M.A. thesis. The thesis must be submitted in an approved form to the Graduate School on or before April 15 for a May degree, ten days before the final day of the second summer term for a September degree, ten days before the final day of the fall semester for a December degree, and at least one week before the scheduled date of the final examination.

Thesis Title _____

Advisor _____

IV. Oral Examination

Thesis Oral Examination Date _____

Title of Thesis: _____

Committee Chair _____

Committee members: 1) _____ 2) _____

V. Transfer Credit

(Up to six credits; must be approved by the DGS):

Course Number _____

Title _____

Hours _____

Institution _____

Synopsis and Transcript attached _____

Course Number _____

Title _____

Hours _____

Institution _____

Synopsis and Transcript attached _____